

Mansfield Community Playground Project
Meeting Minutes -
Date: 01-10-13

Present: Sara Anderson, Megan Huff, Julia DeLapp, Kathleen Krider, Kelly Zimmerman, Chad Rittenhouse, Cristina Colon-Semenza, & Jean Johnson

Next Meeting: Thursday February 7, 2013 at 7pm

I. Minutes from December approved

II. Fundraising discussed

- Current account balance: \$6,892
- Kathleen will put \$3,000 of it towards our bill from L&A
- Julia will be creating a fundraising committee, which will meet Jan. 24th.

III. Upcoming Events discussed

- Winter Blues Night
 - A karaoke/food night held at “The Horned Toad Café” in Willimantic on January 23, 2013 from 4-9pm
 - Owner said we will receive 20% of all CASH sales and bringing the flier electronically (via a smart phone, etc.) will be fine.
 - Discussion of Friday Folder fliers
 - Schools do not want fliers in their folders
 - Our committee will be using QNotify instead
- Winter Fun Day
 - Saturday February 2.
 - We will be selling tiles and pickets and have a sign up sheet for the children’s committee at both tables.
 - Heather will be partnering with a group from E.O Smith to help people make their own earrings, sales to benefit the playground.
 - Kelly, Julia, and Megan volunteered to man the nail-hitting table. Cristina will let Sara know when and if she is available.

- Take Note! Concert
 - Concert timeline
 - February 10: 2-3pm set up, 3-4pm concert, 4-5pm reception.
 - Volunteer coordinating
 - Jean and Ellen will set up.
 - Jean, Sara, Megan, and Cristina will bring food.
 - Julia's husband and son will hand out fliers and collect donations.
 - Kelly will staff table from 4-5pm with Cristina and her boys.
 - Miscellaneous
 - Cristina will take her large coffee urn to Ellen to be put in place during set up.
 - We will be selling T-shirts and pickets
 - Advertising for concert discussion
 - Posting flier frequently on Facebook
 - Email flier for concert to friends
 - Sandwich boards to be placed at schools and on corners.

III. Future Plans

- March
 - Discussion of a possible Easter Egg hunt to be held March 23rd.
- April
 - April 26th is a UCONN community service day. Potential for us to do an activity during that or some service as well.
 - Discussion of possible kid's night during the no TV week for the schools held the 15th-20th.
- May
 - 5K discussed
 - To be held May 4th
 - Esther, Chrissy Johnson, and Jana MacDonald have volunteered to coordinate the run.
 - Julia is trying to get more information from them

- Public Relations discussed
 - Children's Committee 2013
 - Kelly has contacted MMS and needs to meet with student council to help find more children.
 - Kelly will give the full committee a summary at our next meeting.
 - MCC Program Guide
 - In our ad we will include:
 - Dates for children's committee meetings
 - "How to volunteer" information
 - Advertising for our upcoming events such as the 5K.
 - Sara will send out a prototype of what will be going in the program guide so the committee can agree on it.
 - Needs to be ready by January 24th

Notes respectfully submitted by Megan Huff & Ellen Tulman 1/15/13